

**Record of Officer's Decision**

**The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

<b>Date of Decision:</b>	18.10.24
<b>Decision Maker (Officer):</b>	Chief Financial Officer
<b>Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):</b>	Rule 2.2 of the Procurement Procedure Rules
<b>Identify which Portfolio Holder(s)/Committee Chairman consulted?</b>	Cllr M Stephenson
<b>Ward Member(s) consulted?</b>	No
<b>Is it a Key Decision?</b>	No
<b>Is it subject to call-in?</b>	No
<b>Decision Made:</b>	18.10.24
<b>Reason for Decision (if a report was produced to support the Decision, refer to or attach it):</b>	To allow the use of tablets for canvassing activities supplied by Democracy Counts without going through the usual procurement procedures.  Consulted with and agreed by portfolio holder.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	
<b>Details of any Alternative Options Considered and rejected (together with reasons):</b>	See attached report.

<p>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</p> <p>If relevant, a note of the dispensation granted by the Monitoring Officer:</p>	<p>None</p>																								
<p>Reason Decision, or supporting Report, is not published:</p> <p><i>Tick one or more of the specific exemptions,</i></p> <p><b><u>and</u></b></p> <p><i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i></p>	<table border="1"> <tr> <td data-bbox="576 577 635 656"></td> <td data-bbox="635 577 1383 656">Not applicable – Decision [and report] to be published</td> </tr> <tr> <td colspan="2" data-bbox="576 656 1383 734">If Report is not to be published – tick one of the following boxes:</td> </tr> <tr> <td data-bbox="576 734 635 813"></td> <td data-bbox="635 734 1383 813">The report supporting the Decision contains confidential information</td> </tr> <tr> <td data-bbox="576 813 635 925"></td> <td data-bbox="635 813 1383 925">The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:</td> </tr> <tr> <td data-bbox="576 925 635 969"></td> <td data-bbox="635 925 1383 969"> <ul style="list-style-type: none"> <li>• Relates to an individual</li> </ul> </td> </tr> <tr> <td data-bbox="576 969 635 1014"></td> <td data-bbox="635 969 1383 1014"> <ul style="list-style-type: none"> <li>• Likely to reveal the identity of an individual</li> </ul> </td> </tr> <tr> <td data-bbox="576 1014 635 1115"></td> <td data-bbox="635 1014 1383 1115"> <ul style="list-style-type: none"> <li>• Relating to financial or business affairs of a person or organisation</li> </ul> </td> </tr> <tr> <td data-bbox="576 1115 635 1227"></td> <td data-bbox="635 1115 1383 1227"> <ul style="list-style-type: none"> <li>• Relates to a claim for legal professional privilege in legal proceedings</li> </ul> </td> </tr> <tr> <td data-bbox="576 1227 635 1451"></td> <td data-bbox="635 1227 1383 1451"> <ul style="list-style-type: none"> <li>• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment</li> </ul> </td> </tr> <tr> <td data-bbox="576 1451 635 1597"></td> <td data-bbox="635 1451 1383 1597"> <ul style="list-style-type: none"> <li>• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime</li> </ul> </td> </tr> <tr> <td colspan="2" data-bbox="576 1597 1383 1776"> <p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> </td> </tr> <tr> <td colspan="2" data-bbox="576 1776 1383 1814"> <p>Reasons: n/a</p> </td> </tr> </table>		Not applicable – Decision [and report] to be published	If Report is not to be published – tick one of the following boxes:			The report supporting the Decision contains confidential information		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:		<ul style="list-style-type: none"> <li>• Relates to an individual</li> </ul>		<ul style="list-style-type: none"> <li>• Likely to reveal the identity of an individual</li> </ul>		<ul style="list-style-type: none"> <li>• Relating to financial or business affairs of a person or organisation</li> </ul>		<ul style="list-style-type: none"> <li>• Relates to a claim for legal professional privilege in legal proceedings</li> </ul>		<ul style="list-style-type: none"> <li>• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment</li> </ul>		<ul style="list-style-type: none"> <li>• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime</li> </ul>	<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p>		<p>Reasons: n/a</p>	
	Not applicable – Decision [and report] to be published																								
If Report is not to be published – tick one of the following boxes:																									
	The report supporting the Decision contains confidential information																								
	The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:																								
	<ul style="list-style-type: none"> <li>• Relates to an individual</li> </ul>																								
	<ul style="list-style-type: none"> <li>• Likely to reveal the identity of an individual</li> </ul>																								
	<ul style="list-style-type: none"> <li>• Relating to financial or business affairs of a person or organisation</li> </ul>																								
	<ul style="list-style-type: none"> <li>• Relates to a claim for legal professional privilege in legal proceedings</li> </ul>																								
	<ul style="list-style-type: none"> <li>• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment</li> </ul>																								
	<ul style="list-style-type: none"> <li>• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime</li> </ul>																								
<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p>																									
<p>Reasons: n/a</p>																									

**Officers**

Signed:

**Title: Keith Simmons**

In consultation with:

**Portfolio Holder for Finance and Governance**